

User Guide Tutorial for the <u>Learner</u>: Enrolling in American Heart Association Classes Provided by the UW Health Emergency Education Center

## How do I enroll in the AHA (CPR/BLS, ACLS, PALS) classes in ULearn?

Step 1: From the U-Learn landing page, type AHA into the search bar and click the Enter key on your keyboard.



**Step 2:** You will see all the American Heart Association courses available to you. Find the class you need and click on *Not Registered* to open the class details and view class options.



Step 3: You will see all the classes available to you. To enroll in a class, click Enroll.

| the the                                     | Course   ID: AHACPRBLSRECOGNITIONTOFEB   |                           |
|---|--|---------------------------|
|   | AHA CPR/BLS  | < 🔳 :                     |
| <b>BITRISELS</b>                            | Not Registered   |                           |
| BASIC LIFE<br>SUPPORT                       | ( Hot negistered   |                           |
|   |  |                           |
|   |  | SEE CLASSES TO ENROLL     |
|   |  |                           |
|   |  |                           |
| verview                                     |  |                           |
|   |  |                           |
| This course will be taught in accordance v  | vith new 2020 American Heart Association Guidelines. This course is intended for<br>wisty of in bosoital and out of bosoital estitions. This course is appropriate for all | r participants who        |
| paramedics, emergency medical technicia     | nety or in-nospital and out-of-nospital settings. This course is appropriate for pr  | ants, residents, fellows, |
| medical and nursing students in training, a | ides, medical or nursing assistants, other allied health personnel, and police offi  | cers.                     |
|   |  |                           |
| vailable Classes (850)   🝸 Filters 🛩        |  |                           |
|   |  |                           |
| 25-MAY-2023 - 25-MAY-2023                   |  | 0 USD                     |
| Session Details: 25-MAY-2023   8:00 AM -    | 12:00 PM (CDT)   |                           |
| English   Instructor Led (in person)   C    | ass ID: EXTRACPRMAY202358631   |                           |
| Building: 610 N WHITNEY WAY                 |  |                           |
| Total duration: 04:00 Hrs   Check cancel    | lation policy  |                           |
| 1 seats available   0 Waitlist available    |  |                           |
| Show More                                   |  | ENROLI                    |
|   |  | LINICLE                   |
| 30-MAV-2023 - 30-MAV-2023                   |  | OUSD                      |
| Session Details: 30-MAV-2023   12:30 PM     | - 4:30 PM (CDT)  | 1000                      |
| English   Instructor Led (in person)   Cl   | ass ID: EXTRACPRMAY20235698452   |                           |
| Building: 610 N WHITNEY WAY                 |  |                           |
| Total duration: 04:00 Hrs   Check cancel    | lation policy  |                           |
| 1 seats available   0 Waitlist available    |  |                           |
|   |  |                           |
| Show More                                   |  | ENROLL                    |
|   |  |                           |
| 31-MAY-2023 - 31-MAY-2023                   |  | 0 USD                     |
| Session Details: 31-MAY-2023   12:30 PM     | - 4:30 PM (CDT)  |                           |
| English   Instructor Led (in person)   Cl   | ass ID: EXTRAMAY202312587444   |                           |
| Building: 610 N WHITNEY WAY                 |  |                           |
| Total duration: 04:00 Hrs   Check cancel    | lation policy  |                           |
| 1 seats available   0 Waitlist available    |  |                           |
| Show Mara                                   |  | ENROLL                    |
| SHOW MOLE                                   |  |                           |

\*\*\*Note – you are not able to drop the classes seven day prior to the date of the class. If you need to drop, please contact the Emergency Education Center directly at (608) 263-7259\*\*\*